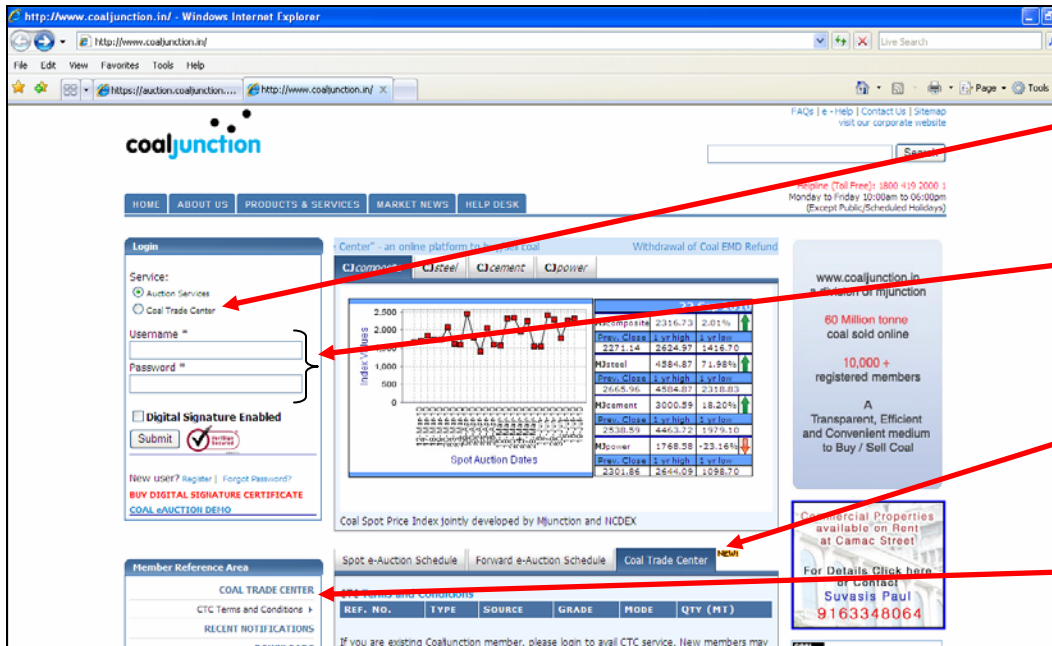


COAL TRADE CENTER MANUAL

■ Login to Coal Trade Center



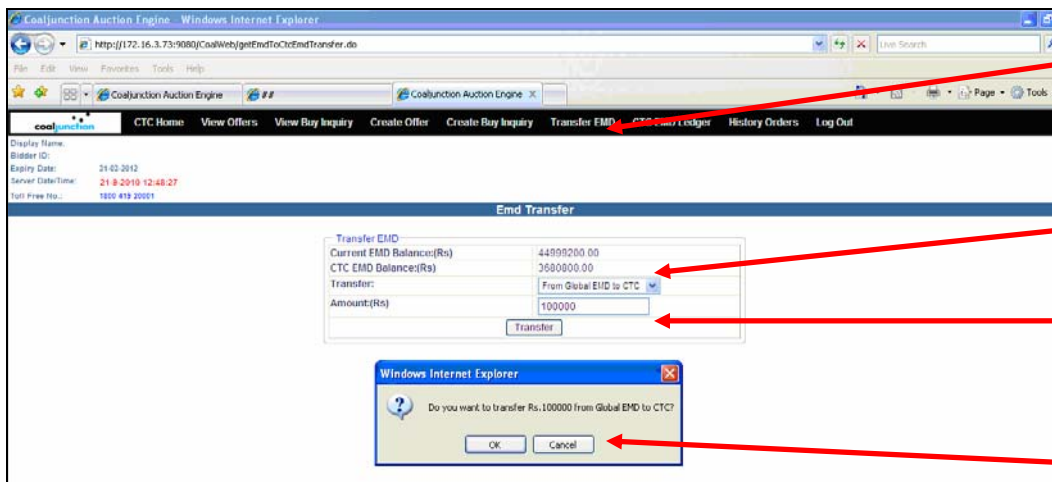
Select the service option in the login box

Type your existing Coaljunction User ID and Password to login into CTC

Refer to the offers available at CTC

Download CTC Terms and Conditions for reference

■ How to Transfer EMD to CTC ledger and vice-versa



Click on the Transfer EMD link on the Main Menu

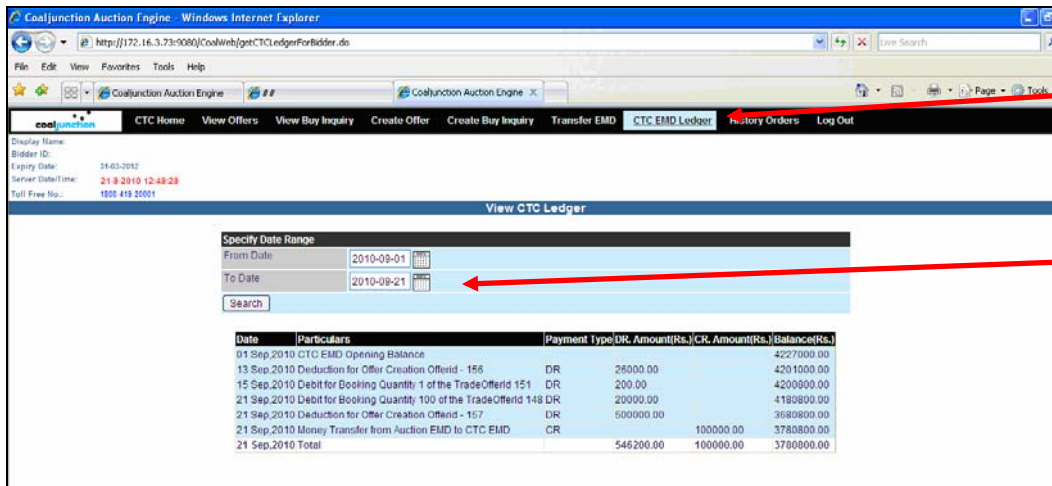
Select from which ledger the EMD amount is to be transferred

Type the EMD amount to be transferred

Confirm the amount to be transferred

COAL TRADE CENTER MANUAL

How to view CTC EMD Ledger



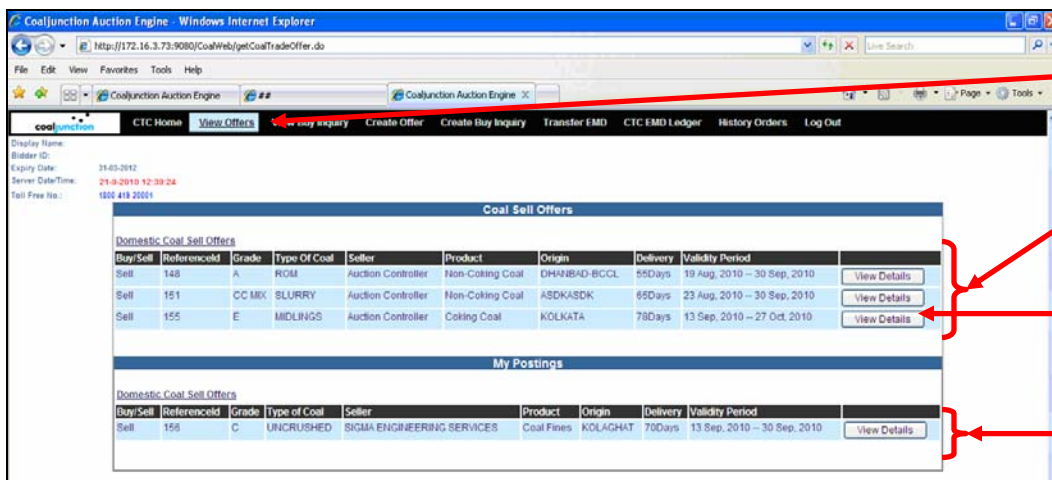
The screenshot shows the 'View CTC Ledger' page in a web browser. At the top, there is a navigation menu with 'CTC EMD Ledger' highlighted. Below the menu, there is a 'Specify Date Range' section with 'From Date' set to 2010-09-01 and 'To Date' set to 2010-09-21. Below this is a table of transactions with columns: Date, Particulars, Payment Type, DR Amount(Rs.), CR Amount(Rs.), and Balance(Rs.).

Date	Particulars	Payment Type	DR Amount(Rs.)	CR Amount(Rs.)	Balance(Rs.)
01 Sep.2010	CTC EMD Opening Balance				4227000.00
13 Sep.2010	Deduction for Offer Creation OfferId - 155	DR	26000.00		4201000.00
15 Sep.2010	Debit for Booking Quantity 1 of the TradeOfferId 151	DR	200.00		4200800.00
21 Sep.2010	Debit for Booking Quantity 100 of the TradeOfferId 148	DR	200000.00		4180800.00
21 Sep.2010	Deduction for Offer Creation OfferId - 157	DR	500000.00		3680800.00
21 Sep.2010	Money Transfer from Auction EMD to CTC EMD	CR		100000.00	3780800.00
21 Sep.2010	Total		546200.00	100000.00	3780800.00

Click on the CTC EMD Ledger link on the Main Menu

Select the date range for which the ledger is required

How to book offers at CTC



The screenshot shows the 'View Offers' page. It features a navigation menu with 'View Offers' highlighted. Below the menu, there are two tables: 'Coal Sell Offers' and 'My Postings'. Both tables have columns: Buy/Sell, Referenceld, Grade, Type of Coal, Seller, Product, Origin, Delivery, and Validity Period. Each row in the tables includes a 'View Details' button.

Buy/Sell	Referenceld	Grade	Type of Coal	Seller	Product	Origin	Delivery	Validity Period
Sell	148	A	ROM	Auction Controller	Non-Coking Coal	DHARBAD-BCCL	55Days	19 Aug. 2010 - 30 Sep. 2010
Sell	151	CC MK	SLURRY	Auction Controller	Non-Coking Coal	ASDKASDK	65Days	23 Aug. 2010 - 30 Sep. 2010
Sell	155	E	MIDLINGS	Auction Controller	Coking Coal	KOLKATA	78Days	13 Sep. 2010 - 27 Oct. 2010

Buy/Sell	Referenceld	Grade	Type of Coal	Seller	Product	Origin	Delivery	Validity Period
Sell	158	C	UNCRUSHED	SIGMA ENGINEERING SERVICES	Coal Fines	KOLAGHAT	70Days	13 Sep. 2010 - 30 Sep. 2010

Click on the view offers link at the Main Menu

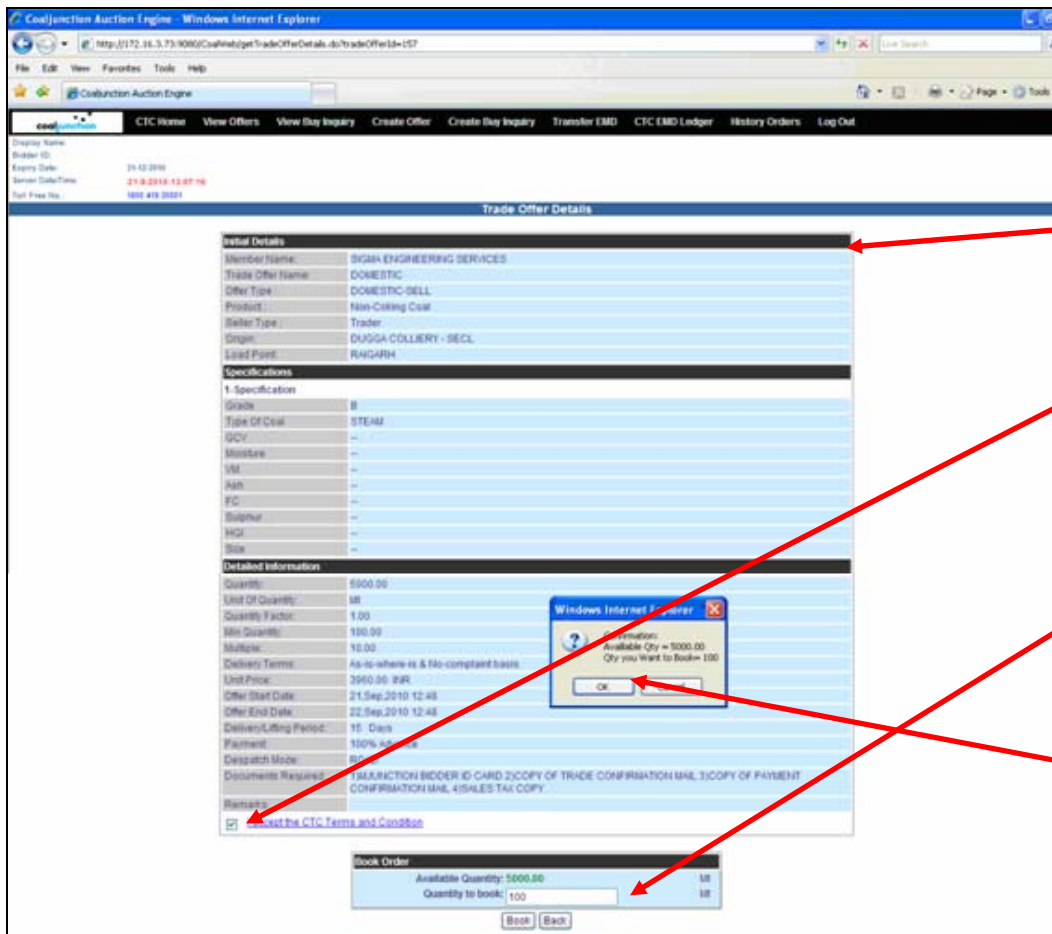
Shows the offers posted by sellers

Click on the "View Details" to view details

Shows the offers posted by you

COAL TRADE CENTER MANUAL

■ How to view offer details and book the same



Trade Offer Details

Offer Details

Number Name:	SIGMA-ENGINEERING SERVICES
Trade Offer Name:	DOMESTIC
Offer Type:	DOMESTIC-BELL
Product:	Non-Coking Coal
Trader:	
Origin:	DURGHA COLLIERY - SECL
Load Point:	RAGARHA

Specifications

1- Specification	
Grade:	B
Type Of Coal:	STEAM
GCV:	
Moisture:	
SI:	
ASH:	
FC:	
Subbitum:	
HR:	
Size:	

Detailed Information

Quantity:	5000.00
Unit Of Quantity:	MT
Quantity Factor:	1.00
Min Quantity:	100.00
Multiplic:	10.00
Delivery Terms:	As-is-where-is & No-compliant basis
Unit Price:	3950.00 BMR
Offer Start Date:	21.Sep.2010 12:48
Offer End Date:	22.Sep.2010 12:48
Delivery/Lifting Period:	15 Days
Payment:	100% advance
Despatch Mode:	
Documents Required:	TAKAJUNCTION BIDDER ID CARD 2(COPY OF TRADE CONFIRMATION MAIL 2(COPY OF PAYMENT CONFIRMATION MAIL 4(SALES TAX COPY.

[Submit the CTC Terms and Condition](#)

Book Order

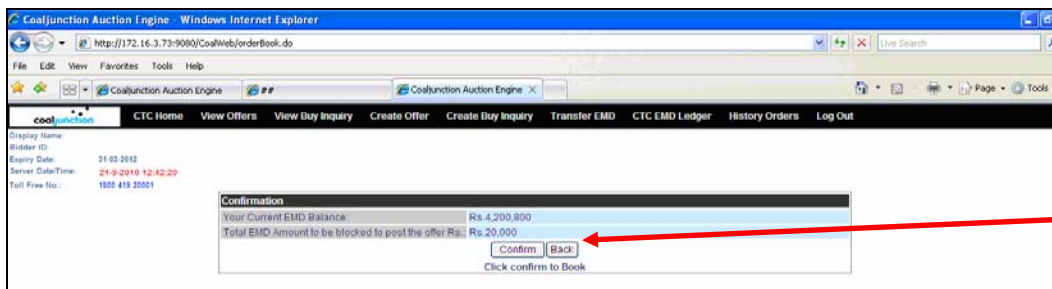
Available Quantity: 5000.00

Shows the offers details

To book the order, accept the CTC T&C

Type the quantity you want to book and press submit button

Confirm the quantity you want to book



Confirmation

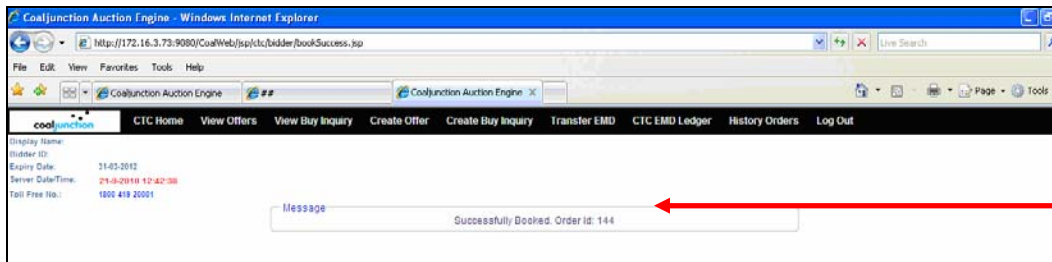
Your Current EMD Balance: Rs.4,200,000

Total EMD Amount to be blocked to post the offer Rs: 20,000

Click confirm to Book

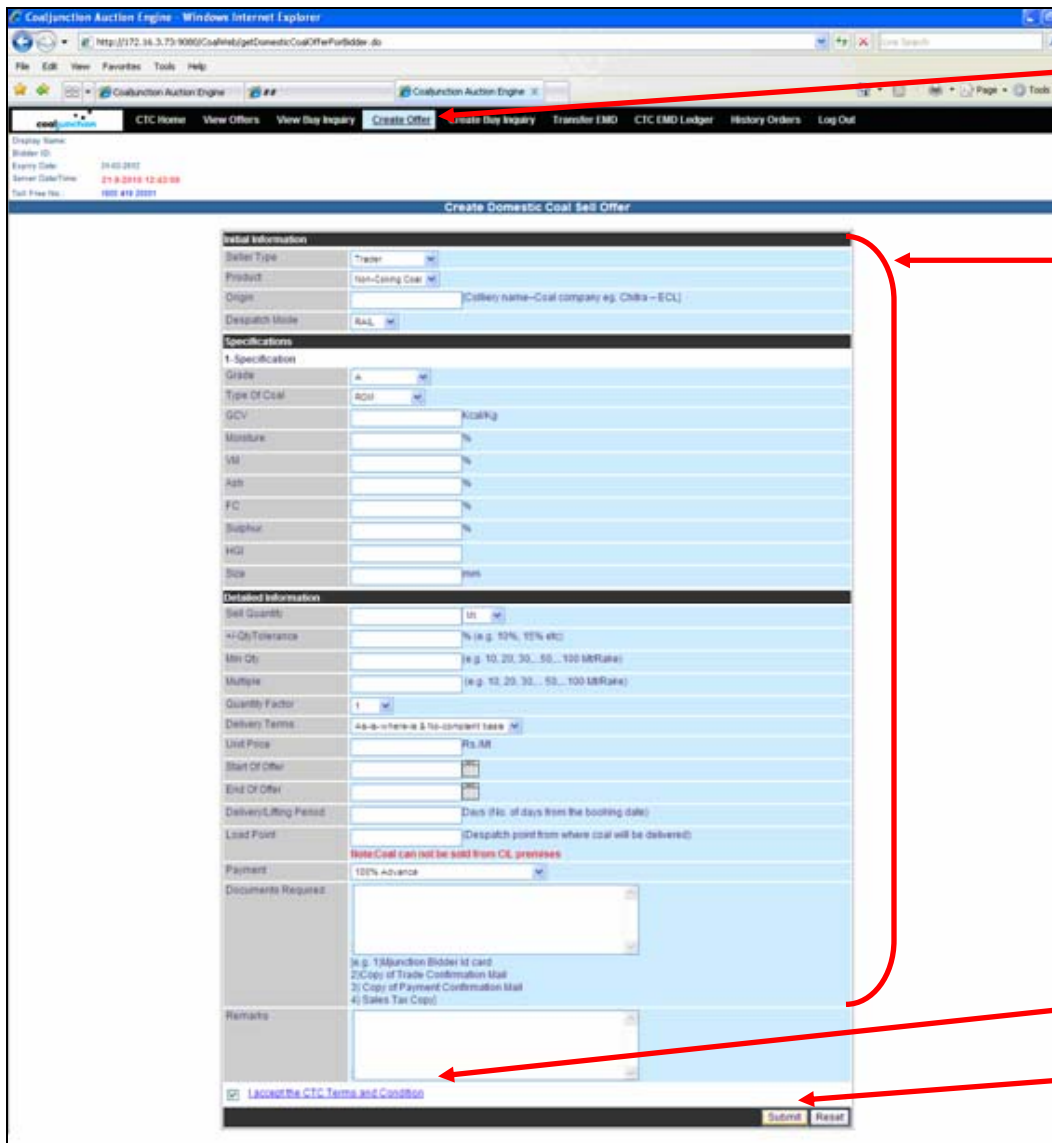
Confirm the EMD amount that will get blocked on order booking

COAL TRADE CENTER MANUAL



Order Confirmation message displaying the trade transaction reference number

How to create offer



Click on the Create Offer link at the Main Menu

Fill-up details of the offer in the Online offer form

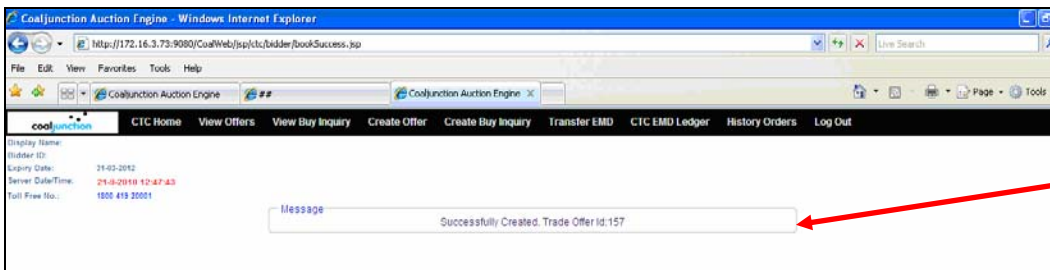
Fill-up details of the offer in the Online offer form

Click on the Submit button

COAL TRADE CENTER MANUAL

Lead Name:	naigam
Payment:	100% Advance
Documents Required:	1)Mjunction Bidder Id card 2)Copy of Trade Confirmation Mail 3)Copy of Payment Confirmation Mail 4)Sales Tax Copy
Remarks:	
Confirm	
Your Current EMD Balance	Rs. 4180800.00
EMD Amount to be blocked to post the offer Rs.	Rs. 500000.00
<input type="button" value="Confirm"/> <input type="button" value="Back"/>	
Click confirm to create the offer	

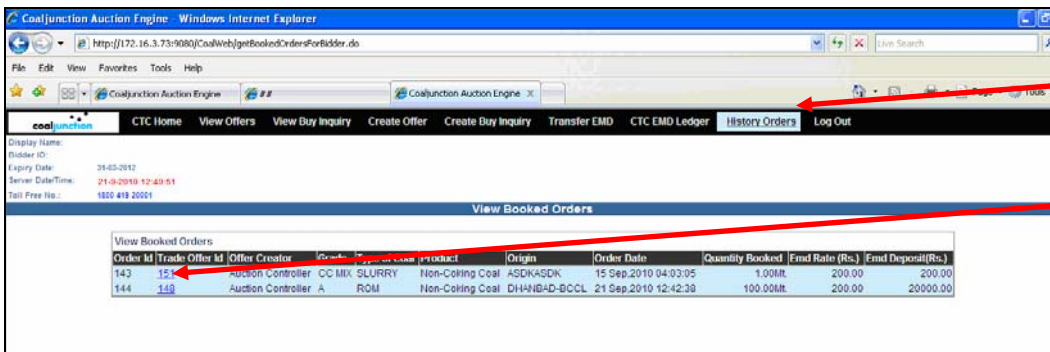
Confirm the seller EMD amount that would get blocked on posting the offer



Message: Successfully Created, Trade Offer Id:157

Offer Confirmation message displaying the Offer ID for future reference

How to view my booked offers



Order Id	Trade Order Id	Offer Creator	Product	Origin	Order Date	Quantity Booked	Emd Rate (Rs.)	Emd Deposit(Rs.)
143	151	Auction Controller	CC MIX SLURRY	Non-Coking Coal	ASDKASDK	15 Sep.2010 04:03:05	1.00Mt	200.00
144	118	Auction Controller	A ROM	Non-Coking Coal	DHAKIBAD-BCCL	21 Sep.2010 12:42:30	100.00Mlt	200.00

Click on the History Orders link on the Main Menu

Click on the Trade Order ID to view the details of the booked orders